



**JEEVIKA**  
An Initiative of Government of Bihar for Poverty Alleviation

**Bihar Rural Livelihoods Promotion Society**  
**State Rural Livelihoods Mission, Bihar**



1<sup>st</sup> Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brllp.in

**INVITATION FOR BID FOR SUPPLY OF COMPATIBLE PRINTER  
CARTRIDGES UNDER RATE CONTRACT**

To

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Dear Sirs,

**Sub: RATES FOR SUPPLY OF COMPATIBLE CARTRIDGES UNDER RATE CONTRACT.**

1. You are invited to submit your most competitive rate for supply of the following Items under rate contract:

Description of Items	Delivery period	Place of Delivery
Attached ANNEXURE-I (COMPATIBLE CARTRIDGES) <b>Brands – Formujet/Lipi/ProDoT</b>	Within 07 days from the date of issuance of P.O.	BRLPS Godown at Punaikchak / 3 <sup>rd</sup> floor, Vidyut Bhawan, Bailey Road, Patna.

2. Government of Bihar has received financing from Government of Bihar & Government of India towards the cost of “NRLM” and BRLPS intends to apply part of the proceeds of this financing for eligible payments under the contract for which this invitation for bid is issued.

3. Important Dates and Times/Bid Document:

Issuance of bid document : 16.08.2023  
Last Date & Time for Submission of Bids : 31.08.2023 till 04.00 PM  
Date & time of Opening of bids : 31.08.2023 at 04:30 PM.

**Interested bidder may attend the opening of bid**

4. **Qualification criteria**

- Having registration under GST. Signed & Stamped proof to be attached.
- Average Annual Turnover of Rs.10.0 lakh during the last three completed financial years (2019-20, 2020-21 & 2021-22). (Copy of financial statements/CA certificate should be attached).
- Having experience of supplying cartridges to government offices/banks/externally aided projects. Signed and stamped photocopy of at least one purchase order with completion certificate should be attached.



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5. **Bid Price**

- a) **bidder may quote for one lot or more than one lot. However, it is mandatory to quote for entire item in a lot.**
- b) Mentioning other than the prescribed brand may not be acceptable.
- c) Interlineations, corrections, erasures and/or over-writings shall be valid only if initialed by the person or persons signing the bid.
- d) All duties, taxes, freight, insurance, delivery charges and other levies payable by the contractor under the contract shall be included in the quoted price.
- e) **The rates quoted by the bidder shall be fixed for one year from the date of signing of contract/Issuance of Confirmation Letter. Purchase orders will be issued time to time based on requirement of BRLPS.**
- f) The Prices should be quoted in Indian Rupees only.
- g) Tax/es will be deducted at source, if applicable.
- h) **Evaluation will be done lot-wise.**

6. **Submission of Bids:**

- a) A bidder shall submit only one bid in a sealed envelope.
- b) The bidder must mention full detail specification of the items quoted. Mere copying of the specifications mentioned by the purchaser or mentioning words like “complying”/”compliant” is not sufficient.
- c) Envelope containing bids must bear on the cover itself, name of item bidding for, name and full address with phone numbers of the bidder.

7. **Validity of Bid**

Bid shall remain valid for a period not less than 90 days after the deadline date specified for submission.

8. **Evaluation of Bids**

**The Purchaser will evaluate and compare the bids lot-wise and which are determined to be substantially responsive i.e. which**

- (a) Are properly signed; and
- (b) Conform to the terms and conditions, technical specifications, and qualification criteria.
- (c) And have quoted lowest evaluated price for a lot.

10. **Award of Contract**

The Purchaser will award the contract to the bidder whose bid has been determined to be substantially responsive and who in the assessment / judgment and sole discretion of the BRLPS, has financial capability to execute the contract.

- 10.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any bids and to cancel the bidding process and reject part/all bids at any time



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- prior to the award of contract without assigning any reason thereof and without any liability to BRLPS.
- 10.2 **Bidder, who will be awarded the contract for supply, shall be required to furnish a performance security of Rs. 5,000.00 in the form of Bank DD in favor of Bihar Rural Livelihoods Promotion Society, payable at Patna.**
- 10.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the bid validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- 10.3 The purchaser will issue order/s for supply of items on as and when required basis. Supply is to be made within a week from the date of issuance of purchase order. Failure to supply within the prescribed time for 03 (three) consecutive purchase orders, BRLPS may decide to abort the contract with forfeiture of the performance security.
- 10.4 If the supplier fails to supply the quoted item/s without any proper reason, the same will be purchased from the open market and the balance amount will be adjusted from the performance security.
11. Supplier may submit bill for payment after completion of delivery against each purchase order. Payment shall be made within 30 days (excluding Saturday, Sunday and Holidays) upon submission of bill (in duplicate) and quantity verification of the supplied items.
12. We look forward to receiving your valuable quote and thank you for your interest in this project.

Encl.:

Annexure I- Bill of quantity and price format

**(Dr. Santosh)**  
Procurement Specialist

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## Annexure-I

### Price format

Lot No.	Sl. No.	Make	Cartridge Number	Name of Printer	Unit Rate in Rs.	Transportation charges etc. in Rs.	GST in Rs.	Total quoted unit rate with GST in Rs.
I	1.	CANON	Canon 308	-				
	2.	CANON	Canon 328	-				
	3.	CANON	Canon 326	-				
	4.	CANON	Canon 337	-				
<b>TOTAL FOR LOT-I</b>								
II	1.	BROTHER	LJ Printer Cartridge TN B021	-				
	2.	BROTHER	LJ Printer DR B021 (DRUM)	-				
	3.	BROTHER	TN 263M	(HL-L327 dn)				
	4.	BROTHER	TN 263C					
	5.	BROTHER	TN 263Y					
	6.	BROTHER	TN 263BK					
<b>TOTAL FOR LOT-II</b>								
III	1.	HP	CF 230XC	HP LJM 227sdn				
	2.	HP	Laser 32A (CF232A)-drum					
	3.	HP	202A (CF 500A) - black	HP M254dw				
	4.	HP	202A (CF 501A) - cyan					
	5.	HP	202A (CF 502A) - yellow					
	6.	HP	202A (CF 503A) - magenta					
	7.	HP	12A	1020/1005				
	8.	HP	HP 201X (CF 400X) - black	HP Color LaserJet Pro M252dw				

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	9.	HP	HP 201X (CF401X) - cyan				
	10.	HP	HP 201X (CF402X) - yellow				
	11.	HP	HP 201X (CF403X) - magenta				
	12.	SAMSUNG - 2876	MLT-D116L				
	13.	SAMSUNG - 2876	MLT-R116 (DRUM)				
	14.	HP - Pro MFP M329dn	CF 277A, 77A (black)				
	15.	HP	HP 78A (CE 278A)	HP LaserJet Pro P1606dn			
	16.	HP	680 (black)	Deskjet 3835 All in one			
	17.		680 (Tricolor)				
<b>TOTAL FOR LOT-III</b>							
IV	1.	RICOH MP 2000L2	1230 (black)				
	2.	RICOH MP-C2003SP	MP C2503 (black)				
	3.	RICOH MP-C2003SP	MP C2503 (cyan)				
	4.	RICOH MP-C2003SP	MP C2503 (yellow)				
	5.	RICOH MP-C2003SP	MP C2503 (magenta)				
	6.	RICOH MP 2014	Ricoh Toner MP2014 HS				
	7.	RICOH SP 202	F200				
<b>TOTAL FOR LOT-IV</b>							

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**Note:** In case of discrepancy between unit price and total price, the unit price shall prevail.

We agree to supply the above goods in accordance with the specifications for a contract price quoted against each item within the period specified in the Invitation for Bids.

Signature of Bidder.....  
Name .....  
Business Address: .....  
.....  
.....

Place: .....

Date.....